

The Dalles Farmers' Market – Meeting Minutes

April 17, 2017

Columbia Gorge Community College – Bldg 1 2nd Floor Board Room

The meeting was called to order by Janeal Booren, president, at 5:40 p.m.

Board Members present were: Janeal Booren, Rick Leibowitz, Kevin MacIntyre, Beth Kaser, and Rachel Suits. Members: Greg Kaser Market Manager: Eileen White Asst. Market Manager: Lynne Erickson

The March 20, 2017 meeting minutes were unanimously approved with minor spelling corrections.

The treasurer's report was approved, as presented, with a balance of \$7348.33. \$155.00 was moved from education expenses to membership dues for OFMA.

Old Business:

- Greg has checked on the arrival of our new trailer. It is expected in the next two weeks. Greg will haul the new trailer to the lot and find out about licensing and insurance. Rick will handle the insurance company. Lynne, Beth and Eileen will organize items and move them to the new trailer.
- Market Check List – Manager – Asst. Manager job descriptions were updated by Rachel. The edited version will be reviewed at our next meeting.
- Lynne has worked on the timeline for the USDA Farmers' Market Promotion Program grant. She has communicated with Lane County regarding their grant ideas. She has utilized the top priorities from the survey for the grant application.
- A motion was made and unanimously approved to authorize Rachel Suits, Lynne Erickson, Rick Leibowitz and Eileen White as "Grant Designated Authorized Organizational Reps" to handle the system award management.
- The next grant meeting will be Monday, May 15 at 3:00 p.m. at Lynne's home.
- Rachel reported that WIC is changing from paper vouchers to plastic ID cards. Farmers will only be allowed to accept the paper vouchers as long as they are available. Rachel will review signing up for the FDNP, with vendors, at the Vendor Potluck on April 30.
- Barbara is working on the "Pet" signs for the market.
- Beth is working with The Dalles Chronicle for advertising the Farmers' Market.
- Rick reported that vendors must add an addendum with The Dalles Parks and Recreation as an additional insured to their home owner's policy. The cost is in the \$30 range. Rick is expecting to have a quote from State Farm, regarding the "Directors and Officers Insurance.
- Eileen had 300 flyers printed at Bohns. The sponsorship brochures are being edited and will be printed at a later date.

New Business:

- The agenda was prepared, by the board, for the Vendor Potluck meeting.
- The ballot was discussed and ideas for new board members were shared. Nominations will be taken from the floor.
- A motion was made to approve the purchase, up to \$300, for new manager tents. Kevin will purchase them.

- Jobs were assigned for the Master Gardener BBQ which will be held from 7:00 a.m. to 2:00 p.m. on May 13. All board members are welcome to help.

Next Meeting:

- Monday, May 15, 5:30 p.m. Columbia Gorge Community College, Bldg. 1 2nd Floor Board Room.

Respectfully submitted,

Beth Kaser, Secretary